



## Whittier Elementary PTA | Frederick, MD MEETING MINUTES

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November 19, 2018

Meeting was called to order at 6:30pm by Emily Harlow, PTA President; there were 18 people in attendance.

Minutes from last meeting were reviewed and approved by the group. Motioned by Amanda Cecil and seconded by Cynthia Spell.

### TREASURER REPORT

- Reviewed current budget.
- Budget report was approved by the group. Motioned by Amanda Cecil and seconded by Beth Sans.

### UPDATES & DISCUSSIONS

- Membership Drive: 143 members to date
- Donuts & Dads: Event is scheduled for 1/5 and all is going well with the planning
- Bingo Night: Review of planning. Have over 150 cards for participants. Will sell snacks and drinks and have prizes for winners. Looking for volunteers to help with setup and breakdown.
- Baskets Raffle/Collection: Discussion with the group and when to do the silent auction since the PTA will not be able sell anything at Skate Frederick. Group agreed that moving to movie night at the end of February would work and give teachers and parents enough time to collect items. Jennifer Waugman gave group an overview of how items were collected in the past years.
- Local Business Reach Outs: Reach outs have begun for fundraisers and for silent auction items. Henry has reached out to Pizza Blitz and will do two evening events. Emily has spoken with Coal Fire who would like to do an event.
- Skate Event: Is planned for 2/2. It will be \$10 per person. \$5 will go to Skate Frederick and \$5 will go to the PTA. Volunteers needed to work ticket table at Skate Frederick.
- Movie Night: 2/28; movie needs to be selected.
- Spirit Wear: Two logos have been uploaded to the site and are in color. The Whittier "kids" logo is having to be recreated by provider so that it can be screen printed. It is too detailed to be embroidered. Hope to launch soon – logo will have to go to Amy for approval once the spirit wear site has completed its work.
- Discount Cards: Proof should be arriving from vendor any day; once approved selling can begin. A flyer needs to be created.
- Play: Flyer for auditions have gone out. Play for 2019 is "We Are Monsters." Rehearsals will be on Tuesday's and Thursdays from 3:45 – 5:00 PM. A mandatory parent meeting is scheduled for January 8. There is a parent volunteer commitment for at least one rehearsal and one show. The fee has increased this year to \$75 per student but includes a lot of items that had to be purchased separately last year. Financial assistance is available. December 7 is the deadline for play registration & payment. Looking for volunteers.
- Multi-Cultural Night: Has been moved to November 30<sup>th</sup>

### OTHER

- PTA Window Box: Will be updated with future events and then in March updated to promote the play.
- Administration: Boiler broke/air levels were fine, students do not have to make up the day. Please forward events coming up for Whittier Weekly News.

Meeting Adjourned at 7:15 PM

A handwritten signature in black ink, appearing to read 'Tina Long', is written above a horizontal line.

Minutes prepared by Tina Long, Secretary

to be reviewed and at 1/19 PTA meeting for approval